

APPENDIX IX - CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

**Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program**

**Form Provided by the U.S. DEPARTMENT OF JUSTICE, OFFICE OF JUSTICE PROGRAMS,
OFFICE OF THE COMPTROLLER**

CERTIFICATIONS REGARDING LOBBYING; DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS; AND DRUG-FREE WORKPLACE REQUIREMENTS

Applicants should refer to the regulations cited below to determine the certification to which they are required to attest. Applicants should also review the instructions for certification included in the regulations before completing this form. Signature of this form provides for compliance with certification requirements under 28 CFR Part 69, "New Restrictions on Lobbying" and 28 CFR Part 67, "Government-wide Debarment and Suspension (Non-procurement) and Government-wide Requirements for Drug-Free Workplace (Grants)". The certifications shall be treated as a material representation of fact upon which reliance will be placed when the Department of Justice determines to award the covered transaction, grant, or cooperative agreement.

1. LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 28 CFR Part 69, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 28 CFR Part 69, the applicant certifies that:

(a) No federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal grant or cooperative agreement;

(b) If any funds other than federal appropriated funds have been paid or will be paid to any person influencing or attempting to influence an officer or employee of any agency, a member of Congress, an officer or an employee of Congress, or an employee of a member of Congress in connection with this federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure of Lobbying Activities", in accordance with its instructions;

(c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

2. DEBARMENT, SUSPENSION, AND OTHER RESPONSIBILITY MATTERS (DIRECT RECIPIENT)

As required by Executive Order 12549, Debarment and Suspension, and implemented at 28 CFR Part 67, for prospective participants in primary covered transactions, as defined at 28 CFR Part 67, Section 67.510 -

A. The applicant certifies that it and its principals:

(a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, sentenced to a denial of federal benefits by a State or Federal court, or voluntarily excluded from covered transactions by any federal department or agency;

(b) Have not within a three-year period preceding this application been convicted of or had a civil judgement rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;

(c) Are not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and

(d) Have not within a three-year period preceding this application had one or more public transactions (Federal, State, or local) terminated for cause or default; and

B. Where the applicant is unable to certify to any of the statements in this certification, he or she shall attach an explanation to this application.

3. DRUG-FREE WORKPLACE (GRANTEES OTHER THAN INDIVIDUALS)

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67 Sections 67.615 and 67.620-

A. The applicant certifies that it will or will continue to provide a drug-free workplace by:

(a) Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the grantee's workplace and specifying the actions that will be taken against employees for violation of such prohibition;

(b) Establishing an on-going drug-free awareness program to inform employees about-

(1) The dangers of drug abuse in the workplace;

(2) The grantee's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace;

**APPENDIX IX – CERTIFICATION REGARDING LOBBYING; DEBARMENT, SUSPENSION, AND OTHER
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**Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program**

(c) Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph (a);

(d) Notifying the employee in the statement required by paragraph (a) that, as a condition of employment under the grant, the employee will:

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after the conviction;

(e) Notifying the agency, in writing, within 10 calendar days after receiving notice under subparagraph (d) (2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice including position title, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531. Notice shall include the identification number(s) of each affected grant;

(f) Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph (d) (2), with respect to any employee who is so convicted-

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

(g) Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs (a), (b), (c), (d), (e), and (f).

B. The grantee may insert in the space provided below the site(s) for the performance of work done in connection with the specific grant:

Place of Performance (Street address, city, county, state, zip code)

Check here ☐ If there are workplaces on file that are not identified here.

Section 67.630 of the regulations provides that a grantee that is a State may elect to make one certification in each Federal fiscal year. A copy of which should be included with each application for Department of Justice funding. States and State agencies may elect to use OJP Form 4061/7.

Check here ☐ If the State has elected to complete OJP Form 4061/7.

**DRUG-FREE WORKPLACE
(GRANTEES WHO ARE INDIVIDUALS)**

As required by the Drug-Free Workplace Act of 1988, and implemented at 28 CFR Part 67, Subpart F, for grantees, as defined at 28 CFR Part 67; Sections 67.615 and 67.620-

A. As a condition of the grant, I certify that I will not engage in the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance in conducting any activity with the grant; and

B. If convicted of a criminal drug offense resulting from a violation occurring during the conduct of any grant activity, I will report the conviction, in writing, within 10 calendar days of the conviction, to: Department of Justice, Office of Justice Programs, ATTN: Control Desk, 633 Indiana Avenue, N.W., Washington, D.C. 20531.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

1. Grantee Name and Address: Monroe County Board of County Commissioners

2. Project Name: Transitional Housing for the Homeless Substance Abuse Prevention Program IV

3. Typed Name and Title of Authorized Representative: James L. Roberts, County Administrator

4. Signature: _____

5. Date: 6/4/03

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

H. Signature Page

In witness whereof, the parties affirm they each have read and agree to the conditions set forth in this agreement, have read and understand the agreement in its entirety and have executed this agreement by their duly authorized officers on the date, month and year set out below.

Corrections on this page, including
Strikeovers, whiteout, etc. are not acceptable.

State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Clayton H. Wilder

Typed Name and Title: Clayton H. Wilder, Community Program Administrator

Date: 8-1-03

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

Typed Name of Subgrant Recipient: Monroe County Board of County Commissioners

Signature: _____

James L. Roberts

Typed Name and Title: James L. Roberts, County Administrator

Date: 6/4/03

Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: Monroe County Board of County Commissioners

Signature: _____

James L. Roberts

Typed Name and Title: James L. Roberts, County Administrator

Date: 6/4/03

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

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State of Florida
Department of Law Enforcement
Office of Criminal Justice Grants

Signature: _____

Clayton H. Wilder

Typed Name and Title: Clayton H. Wilder, Community Program Administrator

Date: _____

8-1-03

Subgrant Recipient
Authorizing Official of Governmental Unit
(Commission Chairman, Mayor, or Designated Representative)

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Signature: _____

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Typed Name and Title: James L. Roberts, County Administrator

Date: _____

6/4/03

Implementing Agency
Official, Administrator or Designated Representative

Typed Name of Implementing Agency: Monroe County Board of County Commissioners

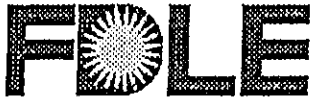
Signature: _____

James L. Roberts

Typed Name and Title: James L. Roberts, County Administrator

Date: _____

6/4/03



Florida Department of
Law Enforcement

Daryl G. McLaughlin
Interim Commissioner

Office of Criminal Justice Grants

Mailing Address:
Office of Criminal Justice Grants
Florida Department of Law Enforcement
2331 Phillips Road
Tallahassee, Florida 32308
(850) 410-8700

August 1, 2003

The Honorable Dixie Spehar
Mayor, Monroe County
Board of Commissioners
500 Whitehead Street, Suite 102
Key West, Florida 33040

Re: 04-CJ-J3-11-54-01-019 / Monroe Youth Challenge Program 3

Dear Mayor Spehar:

The Florida Department of Law Enforcement is pleased to award a Byrne State and Local Law Enforcement Formula Grant in the amount of \$45,000 to your unit of government. These funds shall be utilized to implement a Byrne Program under Purpose Area 04A - Community Crime Prevention.

A copy of the approved subgrant application with the above referenced grant number and project title is enclosed for your file. All correspondence with the Department should always refer to the grant number and project title.

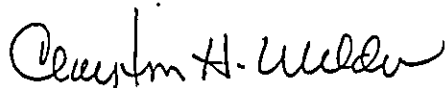
Your attention is directed to Section G of the subgrant, "Acceptance and Agreement". These conditions should be reviewed carefully by those persons responsible for project administration to avoid delays in project completion and cost reimbursements. Also, you should review the enclosed Subgrant Award Certificate. This certificate contains important information that applies to this award.

The enclosed Certificate of Acceptance should be completed and returned to the Department within 30 calendar days from the date of award. This certificate constitutes official acceptance of the award and must be received by the Department prior to the reimbursement of any project expenditures.

The Honorable Dixie Spehar
Page Two

We look forward to working with you on this project. If we can be of further assistance, please contact Beth Hamilton at (850)410-8700.

Sincerely,


Clayton H. Wilder
Community Program Administrator

CHW/BH/mg

Enclosures

State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement
Byrne Formula Grant Program

CERTIFICATE OF ACCEPTANCE OF SUBGRANT AWARD

The subgrantee, through its authorized representative,
acknowledges receipt and acceptance of subgrant award number
04-CJ-J3-11-54-01-019 in the amount of \$45,000,
for a project entitled: Monroe Youth Challenge Program 3
for the period of 10/01/2003 through 09/30/2004, to be implemented
in accordance with the approved subgrant application, and subject to
the Florida Department of Law Enforcement's conditions of acceptance
and agreement and special conditions governing this subgrant.

(Signature of Authorized Official)

(Date of Acceptance)

(Typed Name of Official)

(Typed Title of Official)

Monroe County

(Name of Subgrantee)

State of Florida
Office of Criminal Justice Grants
Florida Department of Law Enforcement
Byrne Formula Grant Program

SUBGRANT AWARD CERTIFICATE

Subgrantee: Monroe County Board of Commissioners

Date of Award: August 1, 2003

Grant Period: From: 10/01/2003 To: 09/30/2004

Project Title: Monroe Youth Challenge Program 3

Grant Number: 04-CJ-J3-11-54-01-019

Federal Funds: \$45,000.00

State Agency Match:

Local Agency Match: \$15,000.00

Total Project Cost: \$60,000.00

Program Area: 04A

Award is hereby made in the amount and for the period shown above of a subgrant under Title I of the Omnibus Crime Control and Safe Streets Act of 1968, P.L. 90-351, as amended, and the Anti-Drug Abuse Act of 1988, P.L. 100-690, to the above mentioned subgrantee and subject to any attached or special conditions.

This award is subject to all applicable rules, regulations, and conditions as contained in the Financial and Administrative Guide for Grants, Guideline Manual 7100.1D, Office of Justice Programs, Common Rule for State and Local Governments and A-87, or OMB Circulars A-110 and A-21, in their entirety. It is also subject to such further rules, regulations and policies as may be reasonably prescribed by the State or Federal Government consistent with the purposes and authorization of P.L. 90-351, as amended, and P.L. 100-690.

04-CJ-J3-11-54-01-019

SUBGRANT AWARD CERTIFICATE (CONTINUED):

This grant shall become effective on the beginning date of the grant period provided that within 30 days from the date of award, a properly executed Certificate of Acceptance of Subgrant Award is returned to the Department.

Clayton H. Wilder

Authorized Official
Clayton H. Wilder
Community Program Administrator

8-1-03

Date

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

Please read instructions before completing this application.

- The term "Department", unless otherwise stated, refers to the Department of Law Enforcement.
- The term "OCJG" refers to the Office of Criminal Justice Grants.
- The term "subgrant recipient" or "subgrantee" refers to the governing body of a city, county, state agency, or an Indian Tribe that performs criminal justice functions as determined by the U.S. Secretary of the Interior.
- The term "implementing agency" is a subordinate agency of a city, county, state agency, or Indian Tribe, or an agency under the direction of an elected official (for example, Sheriff or Clerk of the Court). It may also be an entity eligible to be a subgrantee (ex. City of Live Oak)
- Instructions are incorporated in this document by reference.

A. Subgrant Data									
1. This section to be completed by Subgrantee Continuation of Previous Subgrant? Yes If Yes, enter CJ Contract # of Previous Subgrant <u>SFY 2003 CJ Contract #</u> 2003 - CJ - <u>CJ</u> - <u>5A</u> - <u>11</u> - <u>54</u> - <u>106</u>		2. This section to be completed by OCJG <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 33%;">Project ID #</td> <td style="width: 33%;">Program Area #:</td> <td style="width: 34%;">CFDA #: 16.579</td> </tr> <tr> <td>2001-131</td> <td>04A</td> <td></td> </tr> </table> <u>SFY 2004 CJ Contract #</u> 2004 - CJ - <u>33</u> - <u>11</u> - <u>54</u> - <u>11</u> - <u>019</u>		Project ID #	Program Area #:	CFDA #: 16.579	2001-131	04A	
Project ID #	Program Area #:	CFDA #: 16.579							
2001-131	04A								
B. Applicant Information									
1. Subgrant Recipient (Subgrantee)									
Name of Subgrant Recipient (Unit of Government): Monroe County Board of County Commissioners Name of Chief Elected Official / State Agency Head: Dixie Spehar Title: Mayor Address: 500 Whitehead Street City, County, State, Zip Code: Key West, FL 33040 E-mail Address: spehar-dixie@monroecounty-fl.gov			County : Monroe <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Area Code / Phone #</td> </tr> <tr> <td>305-292-3440</td> </tr> <tr> <td>SUNCOM #</td> </tr> <tr> <td>Area Code / Fax #</td> </tr> <tr> <td>305-292-3466</td> </tr> </table>	Area Code / Phone #	305-292-3440	SUNCOM #	Area Code / Fax #	305-292-3466	
Area Code / Phone #									
305-292-3440									
SUNCOM #									
Area Code / Fax #									
305-292-3466									
2. Chief Financial Officer of Subgrant Recipient (Subgrantee)									
Name of Chief Financial Officer: Danny L. Kolhage Title: Clerk of the Circuit Court Address: 500 Whitehead Street City, County, State, Zip Code: Key West, FL 33040 E-mail Address:			County Monroe <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Area Code / Phone #</td> </tr> <tr> <td>305-292-3550</td> </tr> <tr> <td>SUNCOM #</td> </tr> <tr> <td>Area Code / Fax #</td> </tr> <tr> <td>305-295-3663</td> </tr> </table>	Area Code / Phone #	305-292-3550	SUNCOM #	Area Code / Fax #	305-295-3663	
Area Code / Phone #									
305-292-3550									
SUNCOM #									
Area Code / Fax #									
305-295-3663									
3. Implementing Agency									
Name of Implementing Agency: Monroe County Board of County Commissioners Name of Chief Executive Official / State Agency Head / Subgrantee representative (if a subordinate agency of the subgrant recipient): James L. Roberts Title: County Administrator Address: 1100 Simonton Street City, County, State, Zip Code: Key West, FL 33040 E-mail Address: roberts-james@monroecounty-fl.gov			County Monroe <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td>Area Code / Phone #</td> </tr> <tr> <td>305-292-4441</td> </tr> <tr> <td>SUNCOM #</td> </tr> <tr> <td>Area Code / Fax #</td> </tr> <tr> <td>305-292-4544</td> </tr> </table>	Area Code / Phone #	305-292-4441	SUNCOM #	Area Code / Fax #	305-292-4544	
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SUNCOM #									
Area Code / Fax #									
305-292-4544									

Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program
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4. Project Director	
Name of Project Director: David P. Owens (Implementing Agency Employee) Title: Grants Administrator Address: 1100 Simonton Street City, County, State, Zip Code: Key West, FL 33040 E-mail Address: owens-david@monroecounty-fl.gov	County Monroe <hr/> Area Code / Phone # 305-292-4482 <hr/> SUNCOM # <hr/> Area Code / Fax # 305-292-4515
5. Contact Person	
Name of Contact Person: same as project director (If other than Project Director) Title: Address: City, County, State, Zip Code: E-mail Address:	County Monroe <hr/> Area Code / Phone # <hr/> SUNCOM # <hr/> Area Code / Fax #
6. Person Responsible For Financial Reporting (if known)	
Name: David P. Owens Title: Grants Administrator Address: 1100 Simonton Street City, County, State, Zip Code: Key West, FL 33040 E-mail Address: owens-david@monroecounty-fl.gov	County Monroe <hr/> Area Code / Phone # 305-292-4482 <hr/> SUNCOM # <hr/> Area Code / Fax # 305-292-4515
7. Person Responsible For Programmatic Performance Reporting (if known)	
Name: David P. Owens Title: Grants Administrator Address: 1100 Simonton Street City, County, State, Zip Code: Key West, FL 33040 E-mail Address: owens-david@monroecounty-fl.gov	County Monroe <hr/> Area Code / Phone # 305-292-4482 <hr/> SUNCOM # <hr/> Area Code / Fax # 305-292-4515
8. Service Provider Contact Person	
Name: Judy Greenman Title: Monroe Youth Challenge Program Director Address: 90-B Sombrero Road City, County, State, Zip Code: Marathon, Monroe, FL 33050 E-mail Address: jfgreenman@aol.com	County Monroe <hr/> Area Code / Phone # 305-393-1315 <hr/> SUNCOM # <hr/> Area Code / Fax # 305-743-6523

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

C. Administrative Data

1. Project Title: **Monroe Youth Challenge Program**
2. Identify the year of the project (I, II, III, etc.) **III**
3. Project period

Start: 10/01/03	End: 09/30/04
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D. Fiscal Data

Remit Warrant to: (This may only be either the individual listed in B2 (Subgrantee CFO) or a designee in their office. If B2 is selected, do not reenter the contact information. This is only needed for designee.

B2 XXX
OR
DESIGNEE
Name:
Title:
Address:
City, State, Zip
Phone Number:

2. Is the subgrantee participating in the State of Florida Comptroller's Office electronic transfer program?
(Reimbursement cannot be remitted to any entity other than the subgrantee.)
Yes XX No _____

3. Frequency of Fiscal Reporting: Monthly_____ Quarterly XXX

4. Subgrant Recipient FEID #: 59-6000749

5. State Agency SAMAS #: _____

6. Project Generated Income (PGI):
Will the project earn PGI? (See Section G, Item 9.) Yes _____ No _____

7. Cash Advance: Will you request an advance?

Yes _____ Amount _____ No XX

If yes, a letter of request must be submitted with the application or prior to submission of the first claim for reimbursement. Amount requested must be justified and accepted by FDLE.

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

E. Project Narrative

1. Problem Identification: Briefly describe a specific problem to be addressed with subgrant funds in terms of Problem Description, Problem Significance and Needs Assessment, as described in the application instructions. Continue narrative on a second page if necessary. Do not exceed two pages. Use a readable size font, per instructions.

1.a. Problem Description: Teen fighting and harassment, suspension rates, drug and alcohol use and related violence, and the incidence of teen suicide are on the rise in Monroe County.

1.b. Problem Significance: School Crime and Violence is on the rise nationwide as in Monroe County Schools. Fighting and harassment involving threats and intimidation are the most frequently reported incidents in Monroe County public schools. Our school district budget continues to face funding reductions at the state level for non-academic resources and special programs. Students with special academic, socio-emotional and/or violence-prevention needs are falling through the gaps. The result is alienation and a sense of helplessness that results in violence and drugs. MYCP prevention programs emphasize unity, acceptance and respect and peer mentoring. The 1995 Big Brothers/Big Sisters of America Impact Survey indicates that young people with mentors are:

- 53% less likely to skip school
- 46% less likely to use illegal drugs
- 33% less likely to hit someone

According to Monroe County's 1999 District's Needs Assessment, the #1 risk factor our county needs to address is Alienation and Rebelliousness of students. Need continues to be demonstrated in the latest 2000 Florida Youth Substance Abuse Survey, conducted by the Department of Children and Families which shows that Florida youth have elevated risk in all domains. Risk factors which place our students notably above the national norm include academic failure, friends' delinquent behavior, or family discipline and personal transitions/mobility.

Most currently, Monroe County students indicated that Drug Use, Gossip and Rumors and Achievement in School were among their top four concerns at all three high schools. This data is from over 1600 students who ranked their concerns in an anonymous Natural Helpers Survey administered at all three high schools in Monroe County between May and November 2002.

The Search Institute's research of the "40 Developmental Assets," has shown that a positive self image, opportunities for student involvement, development of personal skills, and adult support lead to higher academic achievement, avoidance of things that are dangerous, and more resilience to negative peer pressure. MYCP emphasizes personal development to create a safer, drug-free environment in school and in community based on this research.

Monroe County students are affected personally as well as academically. MYCP's effective network of adult volunteers available for technical or financial assistance along with MYCP's close collaboration with the Monroe County School District, makes MYCP the ideal community partner to provide local drug and violence prevention efforts to Monroe County students.

1.c. Needs Assessment: Monroe County schools ranked 8th in the state for violence, 4th in the

<p style="text-align: center;">Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program</p>

state for vandalism arrests and 3rd for drug misdemeanor arrests according to the Florida Keys Healthy Start Coalition 1999 Youth Risk Behavior Survey. *(Collected from Monroe County's three high schools. 1330 students surveyed.)* Additional data showed that:

- 17% of students seriously considered suicide during 12 months preceding survey
- 14% of students actually attempted suicide during 12 months preceding survey
- 17% of students carried weapons during the 30 days preceding survey
- 31% of students had been in a physical fight during 12 months preceding survey
- 15% had been physically hurt by their boyfriend or girlfriend
- 12% had been forced to have sexual intercourse

According to Florida Department of Education's Statewide Report on School Safety and Discipline Data, In-School Suspensions and Out-of-School Suspensions are on a rise in Monroe County Middle and High School. Monroe County 2001-2002 Data compared to 2000-2001 showed:

- High School Population decreased 1%
- High School In-School Suspensions increased 38%
- High School Out-of-School Suspensions increased 8%
- Middle School Population increased 25%
- Middle School In-School Suspensions increased 17%
- Middle School Out-of-School Suspensions increased 17%

The gap between current and desired project results has been that as of yet, MYCP has not hosted a Challenge Day workshop in Key West.

MYCP will continue to address the unmet need of providing drug and violence prevention training to Key West students by networking with Key West community leaders and the principal of Key West High School (KWHS); and supporting the KWHS leadership teacher with life skills and violence prevention training.

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

2. Project Description: Briefly describe proposed project activities. Refer to Appendix II, Part 1, Pages 1-3 for a description of eligible project areas). You should include project goals, administration, enhancement/expansion, staff, service providers, clients or other participants, equipment, location, and expected project results, as described in the application instructions

This section should address the basic points of who, what, when, where, and how.

Continue on additional pages if necessary; do not exceed three pages.

2.a. Project Enhancement and Expansion: This year, (Year 2, Oct 02-Sept 03), MYCP new program elements include 1) "Natural Helpers" Peer Assistance training; 2) Student Awareness Day--Prejudice and Violence Reduction Program; 3) School-wide Leadership Breakfasts; 4) Community Wide Teen-Nights; and 5) a Leadership/Prevention class at Coral Shores High School. Byrne funds will have purchased a total of 180 life skills/leadership /violence prevention classes and 240 program hours producing 5130 student contacts with a total of 57 students this school year ending May 2003.

One planned enhancement is to expand the school wide Student Leadership Breakfast currently provided only at Coral Shores High School to the other two high schools. This event focuses on building unity and inclusion among all student leaders and establishing a base of support and coordination for school wide campaigns.

Another enhancement for year three is to provide direct support to the Leadership Classes at all three Monroe County high schools to enable consistent prevention and youth development trainings. Speakers, School wide campaigns, workshops and training materials will be offered to all three leadership instructors.

2.b. Project Goals

Short-Term Goals:

- To continue reinforcing a support system of peer acceptance and encourage non-violent, non-drug norms among Monroe County adolescents via our existing programs.
- To create a Key West MYCP Advisory Team that will include volunteers who will coordinate a Challenge Day and sponsor an after school club at Key West High School.
- To host a Challenge Leadership Training in Key West.
- To increase the consistency and evaluation of our school peer mentoring initiative.

Long-Term Goals:

- To increase collaboration at all three high schools with MYCP being incorporated regularly into the agendas of the School Advisory Council, the faculty planning teams and the School Improvement Plans.
- To have 3 active regional Advisory teams that coordinate trainings, effectively fundraise and which are valuable resources to our school district and any agency providing youth prevention services.
- To increase community awareness of and strengthen the community's commitment to building developmental assets for our youth...similar to a "Community of Promise."

<p style="text-align: center;">Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program</p>

2.c. The Monroe Youth Challenge Program (MYCP) is a grassroots violence prevention, safety, and overall health initiative designed to reduce violence, juvenile crime, truancy, addictive risk behaviors, alienation and intolerance in all domains: individual/peer, family, school, community. The MYCP partnership includes schools, law enforcement, health providers and more than 200 community volunteers from throughout the Keys.

MYCP offers programming that builds respects, tolerance and compassion among students most at risk of violence and involvement in crime and gangs. MYCP deals with currently unaddressed issues of anger management, isolation, civic responsibility, violence, racism, teasing, stereotypes, tobacco, drugs, alcohol and more. MYCP also adds a "preventive" discipline component to the traditional time constrained discipline structure of our schools, supporting the transformation of student anger, separation and peer pressure into tolerance, peer support and acceptance of self and others. This is the key to reducing violence in our schools. MYCP encourages a student driven effort to create a unified, safer school environment. Discovering personal strengths, building leadership skills and celebrating diversity is core to MYCP programs. MYCP avoids duplication and enhances the delivery of existing services with its close collaboration with existing government and private services and employees.

2.d. Multi-jurisdictional Task Forces: not applicable

2.e. Project Staff: addressed in App. X section below.

2.f. Project Equipment: not applicable

2.g. Project Location: addressed in App. X section below.

2.h. Project Activities:

MYCP addresses the identified problem through the following initiatives:

1) Youth Development Trainings such as Challenge Day, an 8 hour anti violence workshop, which builds life skills, confidence, positive, empathetic relationships among peers and adults, an appreciation for diversity, a commitment to stop violence and a responsibility to be an active agent of change.

2) Drug Awareness and Prevention Trainings is incorporated into most MYCP programming since we are frequently exploring underlying reasons for at risk teen behavior such as drug abuse, crime and pregnancy. However, MYCP is also coordinating with the Florida National Guard to offer drug prevention presentations and trainings to all high schools in the Keys. After a 5 hour training course, students are certified to present an Anti Drug/Tobacco presentation to middle and elementary school students.

3) After School Clubs and Community Service Projects in conjunction with community agencies supporting violence and drug prevention and youth development. The after school clubs sponsored by MYCP are Marathon High School's STARS (Supporting Tolerance, Acceptance and Respect in Students) Club and Coral Shores High School's SMILE (Student Mentors Improving Life Everyday) Club. These after school programs offer continued trainings in interpersonal skills taught at Challenge Day. Serving as alternative drug free events, these meetings are designed to reduce violence and substance abuse and build unity. These

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

meetings include life skills training and group community service projects, Random Acts of Kindness and activities that contribute to a more positive campus environment and relationships among peers.

4) Peer mentor/mentee relationships incorporated into the leadership class and after school club activities and adult role models who provide a sense of belonging and ongoing support to the teachers and students with a consistent presence at the after school club meetings and at the leadership class.

5) Grassroots coordination with schools, existing law enforcement, juvenile justice agencies, social service and civic organizations in order to integrate and increase the impact of existing crime prevention and substance abuse education efforts. Networking with existing agencies is paramount to assure we do not duplicate efforts and to deliver interesting, diverse drug-free events to students. As an example, MYCP joined forces with a local community based youth director to launch community Teen Nights and offer a variety of field trips including "Beach Fest" and "Acquire the Fire" to at risk youth in both the middle and upperkeys who would otherwise never have considered attending these inspirational youth events. This year, MYCP also collaborated with the Holocaust Education and Documentation Center to make Student Awareness Day, a violence and prejudice reduction program, available to 72 local students (33 from the Upper Keys, 26 from the Middle Keys and 13 from Key West).

6) MYCP The Leadership Skills/Techniques Class. MYCP piloted this class with Byrne funds at Coral Shores High School this school year. It is utilizing the Natural Helpers Peer Assistance Curriculum, a psychology text, and a text specializing in conflict resolution. Topics addressed are Leadership Style and Development, Group Behaviors and decision making, Power & Conflict, Conflict Resolution, Anger Management, Sexual Violence and Prejudice. Students also participate in personal and group community service projects. Some of these are designed by students; some are existing programs to which students contribute their time. Networking with other community based organizations is emphasized to create a holistic approach to leadership development and prevention training.

Coral Shores High School counselor Cindy Ypsilanti stated that, "Many students would not have emerged as leaders among their own peers due to their popularity status, but through the various activities and trainings offered by the MYCP leadership class, these students have been given the opportunity to seek and explore their own leadership style and gain a sense of importance and responsibility for their education and their community at large. A random sampling of the first 40 students who took the class shows students are improving their GPA's and contributing to create a safer, friendlier school."

2.i. Target Groups: addressed in section regarding program area 04 (page 14).

2.j. Project Results:

The project's quantitative indicators will be measured by the following: 2) Incidents of crime and violence (in-school and out-of-school); 2) Suspension and fighting statistics which are compiled annually by Monroe County Public Schools as part of the Florida Department of Education Florida School Indicators Report; 3) number of events and meetings completed and number of students served by various outreach programs, mentoring, and prevention trainings; and 4) number of disciplinary referrals and behavioral problems exhibited by target population.

Comparative qualitative indicators will consist of a baseline and post self-report surveys

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

presented to students and adults who participate in the trainings and the leadership class. The survey will assess student attitudes and beliefs about school success, peer relationships, and risk behaviors. Additionally, success will be monitored yearly with a teacher survey assessing improvement in discipline problems, student moral and any observed reductions in student cliques, bullying and teasing. The MCYP Advisory Board will meet quarterly to review implementation plans and event evaluations

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

Part I
Community Crime Prevention
State Program Area 04

This document provides guidance for project applications prepared for state program area 04. This includes suggested length of responses for some items as well as identifying specific information to be provided. The narrative should be as concise as possible. Please also see other guidance in application instructions.

Federal Purpose Area

Providing community and neighborhood programs that assist citizens in preventing and controlling crime, including special programs that address the problems of crimes committed against the elderly and special programs for rural jurisdictions.

State Program Areas approved under Federal Purpose Area 04

04A: Community Crime Prevention

04B: Community Policing

SECTION E: 2. PROJECT DESCRIPTION

NEW PROJECTS

If this is a first year project that begins a new 48 month cycle *and* you seek funding for the *same* previously funded state program area, please describe any *significant* changes in the target population, geographical location, and/or project activities in 300 words or less.

CONTINUATION PROJECTS

If this is year 2 or later for the project, please address the following items.

1. Briefly describe the major accomplishments for each year.

In year 1 (Oct 01- Sept 02) of Byrne Grant Funding, MYCP consisted of three main program elements: 1) "Challenge Day"; 2) a follow-up after school club; and 3) a Peer Mentor Program with ongoing life skills training for Mentors, Mentees and Adult Sponsors who support the Student Mentor for the duration of the school year. In the Byrne Grant's first year, (Oct 01- Sept 02), MYCP produced 103 events, with 1657 Student contacts, 303 Adult contacts, and 274 program hours. Those figures include 2 Challenge Days for Coral Shores High School freshmen, a Natural Helpers Peer Assistance Training Retreat for 25 Key West High School students, 65 Upper Keys students (Includes 5 home schoolers) and 4 Middle Keys students. Also included is a Regional Leadership/Prevention Training by Dr. James McCray with 62 Students (9 from Key West High School, 17 from Marathon High School, 30 from Coral Shores High School, 2 from Plantation Key School and 4 from Key Largo School).

One MYCP accomplishment is our countywide, all inclusive events. MYCP includes youth from the entire community..."home schoolers, private schoolers as well as public schoolers". We also bring students together from different areas of the Keys whenever practical in an effort to build unity and diminish any rivalries between schools.

Another major accomplishment is reflected in the Monroe County SESIR (School Environmental

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

Safety Incident Report) data showing a 67.7% decrease in crime and violence incidents reported this year at Coral Shores High School...the only high school where MYCP has piloted the leadership class, has hosted Challenge Days regularly since February 2001 and has enjoyed the support of school administration. (Other factors surely contribute to that drastic drop, however, it is noteworthy that the other 3 high schools increased in reported incidents. Marathon High School increased by 27% and Key West High School increased by 6%.)

2. Briefly describe any major obstacles that were identified the previous year and what approach to overcoming them is incorporated in the current year.

The major obstacle is building support among school faculty, administrators and community members who are already over committed. While the significance of the total program has helped to inspire many, we are addressing this challenge by forming regional advisory teams and giving presentations to local mental health, juvenile justice, law enforcement and parent groups to develop more community awareness and participation. Another challenge is creating buy in and motivation among youth to create change and be leaders since they are often overwhelmed due to their academic schedules, sports, other clubs and commitments. The leadership class which is giving MYCP and students access to each other during the academic day is how we are addressing this problem. The last obstacle is the "at risk" students who are often resistant to a program or event that is labeled as a "prevention" event. We effectively address these students by organizing events that have a recreational element and provide for social interaction as well as learning such as our Teen Nights.

3. If there are any changes or enhancements planned for the current year, please describe them in 300 words or less, including how they will more effectively address the identified problem.

This year, (Year 2, Oct 02-Sept 03), MYCP new program elements include 1) "Natural Helpers" Peer Assistance training; 2) Student Awareness Day-- Prejudice and Violence Reduction Program; 3) School-wide Leadership Breakfasts; 4) Community Wide Teen-Nights; and 5) a Leadership/Prevention class at Coral Shores High School. Byrne funds will have purchased a total of 180 life skills/leadership /violence prevention classes and 240 program hours producing 5130 student contacts with a total of 57 students this school year ending May 2003.

One planned enhancement is to expand the school wide Student Leadership Breakfast currently provided only at Coral Shores High School to the other two high schools. This event focuses on building unity and inclusion among all student leaders and establishing a base of support and coordination for school wide campaigns.

Another enhancement for year three is to provide direct support to the Leadership Classes at all three Monroe County high schools to enable consistent prevention and youth development trainings. Speakers, School wide campaigns, workshops and training materials will be offered to all three leadership instructors.

4. If the project will continue to operate as previously established, provide any critical additional information that has not otherwise been addressed in the application in 300 words or less.

No additional critical information.

NOTE: If your project includes only one service provider, complete the following information for

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

this provider. If your project includes more than one provider, include this information for each provider that you list in the table, including questions in the target group section and the project activities section.

SERVICE PROVIDER / PERSONNEL

1. Identify the service provider agency that will be part of this project.

Monroe County Sheriff's Department.

2. Be sure to include the following information if the provider is known:
- List the Service Provider Name: above
 - Identify the Service Provider's administrative location.

5525 College Road
Key West, FL 33040

- c. Will the relationship of the Subgrantee or Governmental Implementing Agency to the Service Provider be a contractual one (ex. non-profit service provider)? Or are they administratively part of either the subgrantee and/or implementing agency (ex. police department or county social service division)?

contractual

- d. Does the agency providing the proposed service require a license?

no

- e. List all licenses the Service Provider will use in providing only the services through this contract. Do not list all other licenses the Service Provider holds.

Not applicable.

3. If the relationship with the service provider is contractual, will you use competitive bids or sole source procurement? The applicant should note that if sole source procurement is used, and the budgeted amount is greater than \$100,000, preapproval must be obtained from FDLE prior to the reimbursement of funds.

Sole source procurement.

4. If service provision occur at more than one location and/or at a location other than the one identified in item 2 above, please specify all service location addresses.

Services are delivered primarily at the following high schools:

Coral Shores High School; 89901 Old Highway; Tavernier, FL 33070
Key West High School; 2100 Flagler Ave; Key West, FL 33040
Marathon High School; 350 Sombbrero Beach Road; Marathon, FI 33050

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

5. Identify the role(s) of key personnel by title and provide a brief description of their primary responsibility. These individuals may or may not be grant funded but provide project activities that are eligible for Byrne Program funding and that establish the "program" your will be reporting on in the quarterly performance reports. For example, if you only purchase drug prevention education materials, you would identify personnel, such as a crime prevention officer, who conducts project activities such as classes using the materials.
- a. List position title, job description (list only key tasks) and agency.

MYCP Keys Director (contract)

- Accountable for the planning and design of MYCP;
- Accountable for programs and procedures;
- Serve as the liaison with School district Safe School Administrator, the Sheriff's Office, DARE, Department of Juvenile Justice, youth tobacco education programs, Domestic Abuse Shelter youth advocates, Department of Children and Families, and others;
- Responsible for building and supporting school teams;
- Responsible for scheduling and organizing county wide trainings;
- Responsible for coordinating with law enforcement, community agencies and youth counseling resources to strengthening existing school and community-based prevention programming;
- Responsible for developing new private and public funding sources for MYCP;
- Grant Writing and Reporting
- Accountable for Program Evaluations and Statistics
- Accounting and Budget Development
- Oversee Fundraising
- Oversee Public Relations

MYCP Program Supervisor & Upper Keys Prevention Coordinator (contract)

- Assumes role of Keys Director when Director not in town
 - Serves as substitute on Monroe County Education Foundation board for MYCP Director
 - Serves as liaison with MYCP Advisory Team
- Program Development of Leadership Classes county-wide.
 - Including evaluations, community service projects & trainings
- Program Development of Peer Mentor Program including mentor/mentee events/trainings/documentation
- Directs and evaluates performance of Youth Development Advisors at other school sites
- Responsible for record maintenance of all activities supervised
 - Sign ins, activity logs, minutes of meetings
- May provide direct trainings to Peer Mentors, Natural Helpers and Community Volunteers
- Chief Liaison with Upper Keys MYCP Advisory Team
- Coordinates Upper Keys School wide prevention campaign
- Challenge Day Coordinator for Upper Keys
- Serves as liaison with upper keys school administration, planning teams and Student Advisory Councils regarding MYCP activities
- Coordinates life skills and prevention trainings for leadership classes
- Assures timely administration of all evaluation tools including surveys at all school sites
- Assists Director with collection and analysis of school and student outcome data

MYCP Youth Development Advisors (contract)

- Includes directly supporting school and community based youth development, as well as violence and drug prevention efforts;
- Coordinates after school club meetings;

Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program
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- Organizes other drug free community-wide youth events;
- Directs and evaluates performance of peer mentors;
- Provides team building activities at meetings;
- Conducts leadership, personal life skills and youth development trainings;
- Coordinates school wide prevention campaigns in cooperation with a teacher;
- Organizes community service projects for students;
- Develops recreational programs to strengthen prevention programming;
- Assists in the site coordination of mentor/mentee relationships and trainings;
- Assists Program Supervisor with program and student evaluations and data; and
- Maintains documentation of student contact and program hours via sign ins sheets, activity logs and minutes of meetings

b. Indicate the number of staff who will provide project activities.

MYCP Keys Director	1
MYCP Program Supervisor and Upper Keys Prevention Coordinator	1
Upper Keys MYCP Youth Development Advisor	1
Middle Keys MYCP Youth Development Advisors	3
Key West MYCP Youth Development Advisors	1

- c. Specify whether positions are Agency or Contract staff. Contract, except for any that are current school board employee, in which case School Board invoices Sheriff's Dept.
- d. Indicate whether positions will be funded with project funds. yes
- e. Specify whether positions provide services under a Service Provider's license. no
- f. Indicate whether positions require a license for individuals providing project services. no
- g. If any license is required, specify the status of the license. Indicate "YES" if the license is current (or you may indicate "Pending"). However, if your response in column 6 or 7 is "YES" and your response in column 8 is "NO", you must provide an explanation. Not applicable.

TARGET GROUP

1. Identify the basic demographics of your target group. Include age range and gender.

The demographic makeup of our target group has 4 parts....

- Challenge Day or Similar Experiential Training is provided to all 9th graders;
- The Leadership Class services the 7th-8th grade at risk males and females at Marathon High School in the Middle Keys and all 9th-12th graders at Coral Shores High School in the Upper Keys.
- The Stars Club of Marathon High School serves all interested 7th – 12th grade students
- Natural Helpers serves 7th-12th grade social leaders

2. Estimate the number of participants. If the project includes multiple components or activities and not all participants will be included in each, please discuss briefly the differences.

<p style="text-align: center;">Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program</p>

The total served by the scope of this project this past year was approximately 700 unduplicated students. This included students enrolled in the Coral Shores High School leadership class, Challenge Day attendees, mentees receiving mentoring, Natural Helpers from all three high schools, and participants in the after school clubs and community wide drug free events.

Next year, MYCP will serve Upper Keys 9th grader via a Challenge Day workshop, 7th-8th grade "at risk" students enrolled in a leadership course at Marathon High School Middle School, students enrolled in basic remediation courses who will be tutored by the leadership students, middle and high school STARS and SMILE club members, and Natural Helpers from all three high schools which include representatives from 7th-12th grade, all cliques and social groups.

3. In 300 words or less, respond to the following items regarding your selection of project participants.
 - a. Indicate what criteria you will use in selecting project participants and how (process) you will select them. If you select participants based upon a referral by an organization or agency, include this information as well. For a community policing project, this may be based on residence in a targeted neighborhood.
 - b. List all other criteria you will require in order for participants to qualify for selection. If your project will provide activities for family members or significant others, please include them in this description as well. If you will use either specific age groups or school categories (i.e., second grade, high school) as categories, then also include this information.
 - c. Identify individuals by position title(s) who will determine project participant eligibility.

Attendees at **Challenge Day**, a one day anti violence workshop, are selected by grade level as a group of peers based on a collaborative MYCP/School district decision that 9th grade is the group most in need of this programming.

Participants in the **Leadership Class** will be referred to the leadership teacher by school counselors and administration after identifying students with at risk behaviors such as excessive referrals, absences, tardies or poor academic performance.

Participants in the **STARS Club** is open to student body 7th -12th grade and the **SMILE Club** is 9th -12th. Participation is voluntary and is usually generated by word of mouth by existing members.

Students who will be selected as **Natural Helpers** are chosen by fellow peers via an anonymous survey where students identify two students and two adults that they trust to go to with their problems. From this list, 25 students will be selected that represent each social group and clique at the school. These students will be trained as peer helpers and will be another set of ears to identify students in need of emotional or academic assistance.

The selection criteria are determined by the MYCP Keys Director and the Program Supervisor in conjunction with school planning teams and administration.

ACTIVITIES

1. If your proposed project does not stand alone, but is part of an existing program, please describe this relationship.

Not applicable.

Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program
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2. Please indicate the activities your project will provide. Select from the following list of commonly funded activities or add additional activities, as appropriate.

Note: Please be consistent between activities you select from the list and the *Objectives and Performance Measures* on which you will be reporting:

Common Project Activities		
Prevention and Community Policing		
	Academic tutoring	
	Alternative drug-free events	X
	Citizen hot line	
	Citizen patrol	
	Community leader meetings	X
	Community service projects	X
	Comprehensive assessment for families	
	Crime and substance abuse prevention education	X
	Crisis intervention or counseling services	
	Escort services	
	Life skill development education activities	X
	Media package development	
	Neighborhood watch meetings	
	Property identification activities	
	Recreation programs in school/neighborhood/community	
	Referral to community resources	
	Security surveys of homes/businesses	
	Substance abuse education program development	
	Summer camp activities	
	Other: listed below	X

Alternative/drug free events include STARS and SMILE club meetings, communitywide events such as teen nights and other leadership trainings. These are described below:

Project Activity:	Challenge Day
Unit of Measurement:	One Person in Attendance
Frequency:	Yearly Event to kick off school year or semester
# of Participants:	Approximately 150
Defined Units Project Provides:	900 people with 150 attending 6 Challenge Days 2 in Upper Keys, 2 in Middle Keys, 2 in Key West

Project Activity:	After School Marathon High School STARS Club
Unit of Measurement:	One Student
Frequency:	Weekly
# of Participants:	Approx 20
Defined Units Project Provides:	680 Units is 34 meetings with 20 students in attendance

Project Activity:	MYCP Coral Shores High School Leadership Class
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Application for Funding Assistance Florida Department of Law Enforcement Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program
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Unit of Measurement:	One 85 minute class for approx 30 students
Frequency:	Daily
# of Participants:	Approx 30
Defined Units Project Provides:	180 classes per school year

Project Activity:	Teen Nights/Drug Free Events
Unit of Measurement:	One student in attendance
Frequency:	Monthly
# of Participants:	Approx 30
Defined Units Project Provides:	Approx 270 students with 30 attending 9 cents

COMMUNITY LEADERS MEETINGS consist of meetings with school officials, law enforcement, state and local youth service agencies and mental health providers. Frequency and number of participants varies.

COMMUNITY SERVICE PROJECTS will include projects that MYCP coordinates with community organizations for local students via the leadership class and the after school clubs. Often MYCP chooses projects which specifically rely on youth which the parent organization has trouble accessing.

Project Activity:	Domestic Abuse Anti Bully Puppet Show
Unit of Measurement:	One Student trained to present Puppet Show
Frequency:	10 Presentations (5 by CSHS & 5 by MHS)
# of Participants:	16 Students presenting (8 at CSHS & 8 at MHS)
Defined Units Project Provides:	Approx 250 students viewing presentation (25 students x 10 presentations)

Project Activity:	School wide "Acts of Kindness" Campaign
Unit of Measurement:	One student performing service
Frequency:	4 school wide acts per year (2 at CSHS & 2 at MHS)
# of Participants:	50 students performing acts
Defined Units Project Provides:	1100 students receiving 2 x per year

Project Activity:	CSHS Clean Up Campaign
Unit of Measurement:	One Student Organizing Campaign
Frequency:	Monthly
# of Participants:	40 students
Defined Units Project Provides:	200 students performing clean up through- out the school year

LIFE SKILLS DEVELOPMENT EDUCATION consists of teaching or providing for opportunities to either develop or enhance the skills necessary to make good decisions to support a positive, healthy lifestyle. This includes but is not limited to: self-awareness and self improvement, stress, anger management, safety issues, personal wellness, time management, communication techniques, strategies for communicating care, consideration, trust and respect for others.

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

Project Activity: MYCP Marathon Middle School Leadership Class
Unit of Measurement: One 50 minute class for approx 25 students
Frequency: Daily
of Participants: Approx 25
Defined Units Project Provides: 180 classes per school year

Project Activity: Student Awareness Day
Unit of Measurement: One person in attendance
Frequency: Once per Year
of Participants: 100 students plus 10 adults
Defined Units Project Provides: 110

CRIME AND SUBSTANCE ABUSE PREVENTION EDUCATION

Project Activity: FL National Guard Knight Vision Training
Unit of Measurement: One student receiving training
Frequency: Once per Year
of Participants: 40 Student Trainers
(15 at CSHS, 15 at MHS, 10 at KWHS)
Defined Units Project Provides: 800 younger students receiving Anti Drug /Alcohol/Tobacco Presentation by 40 older certified students. (8 Teams of 5 student trainers giving 4 presentations to class of approx 25 students)

3. Provide the following information for all proposed project activities and/or events listed in response to item 3 above.

- a. Describe the project activity.
- b. Define the unit of measurement for this activity. (Ex. one hour class for 10 students)
- c. Estimate the frequency that the project will perform this activity.
- d. Estimate the number of participants that will engage in this activity.
- e. Estimate the number of defined units that the project will provide.

4. Briefly describe what you consider successful completion of a project activity and how you will measure it. This should include whether it is time, activity or content based. For example, successful completion for an individual could be attendance at all classes the project provided.

Successful completion of most MYCP programs is attendance at events, trainings and classes.

5. What happens if someone does not successfully complete a project activity? If this includes expulsion, please list the criteria.

If someone does not successfully complete a leadership class activity, their grade is impacted. Other than leadership class, most events are optional so there are no sanctions.

6. Will you use incentives and/or sanctions to encourage participation and completion of project activities? If yes, please respond to the following:
- a. Identify and describe all sanctions and/or incentives.
 - b. Describe how and when they will be used.

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

MCYP most effective incentive for student participation is our reputation for dynamic programs and of course, food at our events! However, we also use prizes and community sponsored rewards as appropriate. For instance, students were rewarded for a community service project in May with a kayaking trip after they baked cookies for the entire school staff on a professional "off school" day. Another example is a donated "Dolphin Encounter" that the Dolphin Research Center has donated for the winners of a school wide "acts of kindness" campaign that will kick off the next school year at the local high schools. Community service hours are also an incentive. MYCP also awards the President's Service Award \$1000 Scholarship for the most deserving graduate with over 100 community service hours.

7. If any special training is planned for personnel at any level, please identify this training and describe how it will further the operation of the project. Also identify the position or types of positions that would attend such training. Not applicable.
8. If equipment purchases will be a significant part of project funding, describe how this equipment will be used in project operations. Not applicable.

COOPERATING OR PARTICIPATING AGENCIES

1. List all agencies and/or organizations participating in project implementation or whose cooperation and/or support are necessary for the success of your project.

The MYCP program coordinator networks with local agencies, community leaders and organizations to identify needs, discuss successful strategies, and to coordinate efforts to reduce duplication and increase effectiveness of our prevention efforts. In particular, MYCP works closely with the Monroe County School District Safe School Administrator, the Domestic Abuse Shelter, Monroe County Sheriff's Office, Monroe County Health Department's SWAT (Students Working Against Tobacco) Coordinator, Area Health Education Center, and civic and service organizations.

While MYCP could deliver services to youth without the described alliances, these partnerships have improved the quality of our programs, our name recognition and our fundraising ability. MYCP has demonstrated a strong commitment to the coordination of prevention efforts. By strengthening existing programs and reducing the duplication of services, MYCP has increased overall community awareness and momentum toward this worthwhile initiative.

2. Describe the role of each agency/organization.

The agencies mentioned have served MYCP is the following ways:

- Most have provided funding
- All offer speakers and training opportunities
- All have provided adult volunteers to support major MYCP training events such as Challenge Day or the after school club
- Some have provided in kind donations such as food and prizes
- The Monroe County Safe School Administrator has been MYCP's main partner in planning and coordinating prevention efforts for the school.

3. Have you obtained a commitment for support from each listed agency / organization? If it has not been obtained, describe how this will be accomplished.

Yes, MYCP has letters of support from each partnering agency.

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

OTHER KEY INFORMATION

In 400 words or less, provide any other key information regarding the project that you have not previously addressed in this subgrant application. This should include identifying any other Byrne-funded project/activity/client that overlaps with this request.

Application for Funding Assistance
Florida Department of Law Enforcement
Edward Byrne Memorial State and Local Law Enforcement Assistance Formula Grant Program

3. Program Objectives and Performance Measures: Up to three types of objectives may be included in this section of your subgrant application, i.e., Uniform Objectives, Project-Specific Objectives and Self-Generated Objectives. If you are proposing a project in one of the Authorized Program Areas with no Uniform Objectives, contact FDLE, Office of Criminal Justice Grants, at (850) 410-8700 for further guidance. Continue on a second page if necessary.

- a. List the number and title of the Program Area to be addressed. Refer to Appendix II, Part II, for a listing of authorized program areas. (Select only 1 Program Area)

04A	Community Crime Prevention
(#)	(Title)

- b. List Uniform Objectives first, followed by any other appropriate objectives you may wish to address. If additional objectives are included, please identify whether they are Project Specific or Self-Generated Objectives. Uniform and Project Specific Objectives form the basis for collection of data and quarterly performance reporting.

Uniform Objectives (Mandatory, copy as worded for the program area addressed and include all appropriate questions. Include Objectives from only 1 program area, Objectives from a different program area could be included as Project Specific Objectives).

04A - Community Crime Prevention		
04A.01	Provide forty (40) alternative drug-free events. [Alternative drug-free events would include such things as sporting events, games, field trips, parties, etc., i.e., any participatory event designed to strengthen the anti-drug message and bond those participating in the event.] Part 1 - During this reporting period, how many alternative drug free events were conducted? [Identify in the narrative portion of this report the names of these events and describe how the anti-drug and/or anti-crime message was incorporated in each event.]	<u>Numeric</u>
04A.02	Present fifteen (15) crime and substance abuse prevention education classes. Part 1 - During this reporting period, how many crime prevention and substance abuse education classes were presented? [Briefly discuss these classes in the narrative.]	<u>Numeric</u>
04A.03	Conduct thirty (30) life skill development education classes. Part 1 - During this reporting period, how many life skill development education classes were presented? [Briefly discuss these classes in the narrative.]	<u>Numeric</u>
04A.04	Create, expand, or enhance community, neighborhood, or school-based recreation programs. Part 1 - Did the subgrant create or expand one or more community or neighborhood recreation programs? Part 5 - Did the activities include academic tutoring? Part 7 - Did the activities include drug awareness and prevention education?	<u>Y/N</u>
04A.05	Conduct twelve (12) meetings with community leaders for the purpose of identifying neighborhood problems and developing proposed solutions and support groups. [Activities under this objective should be reported separately from those that are undertaken in conjunction with Neighborhood Watch and Business Watch Programs.] Part 1 - During this reporting period, how many meetings with community leaders for the purpose of identifying neighborhood problems and developing proposed solutions were conducted? Part 2 - During this reporting period, how many communities completed the Coalition Development Training	<u>Numeric</u>